

OFFICE OF THE PROVOST NEWS/UPDATES – MAY 2023

ACADEMIC AFFAIRS

PROMOTIONS

We are happy to announce the promotions of the following faculty effective from 1 August, 2023:

Elena Berg to Professor in the Department of Computer Science, Mathematics, and Environmental Science

Robert Payne to Professor in the Department of Communication, Media, and Culture

Elizabeth Kinne to Associate Professor in the Department of Comparative Literature and English

Marsha Libina to Associate Professor in the Department of Art History and Fine Arts

NEW CDI FACULTY

We are happy to announce successful faculty searches for Assistant Professors who will join the following department on 1 August 2023:

Lee-Ann Galindo -- Computer Science, Mathematics, and Environmental Science

William McShane Department of Economics and Management

Bakul Sathaye Department of Computer Science, Mathematics, and Environmental Science

Friederike Windel Department of Psychology, Health, and Gender

NEW STAFF MEMBERS

We also would like to welcome new staff members at Academic Affairs office:

Jennifer Dixey -

Giovanna Naddeo

ACADEMIC INTEGRITY

As we near the end of the semester, we would like to send a few(se)-4Attach EMC / PAMCID 30>> 12 73>-58032>-58T/F2 9.96 Tf1 .01 Tm

We will take volunteers until next Tuesday, May 9th. If necessary, Academic Affairs will nominate faculty members. If interested, please write to knosakowski@aup.edu for more details.

As the contract for the new SIS program has now been signed, AUP will be entering the requirement phase. Kortney Nosakowski will be in touch with your various departments regarding these meetings.

REGISTRAR'S OFFICE

CHANGES TO REGISTRAR OFFICE STAFFING

We are happy to announce that we are using the IRIS backfill process to test out a restructuring of our office and its services, in hopes that we can increase our efficiency and expertise in serving the campus community. Here is a brief summary of registrar staff and their key roles during the IRIS process:

University Registrar Lorie MacKenzie: Lorie supports faculty, staff and students in all registrar-related issues. Feel free to send any concerns her way, and she will route them as needed if they should go elsewhere. Lorie is your primary contact for undergraduate and graduate level degree audits and communications regarding degree applications and student progress toward degree.

Associate Registrar Kortney Nosakowski: As announced earlier, Kortney has now ably stepped into the role of IRIS Project Lead for Academic Affairs and Student Development, in addition to maintaining Associate Registrar duties. In addition to her leadership role with IRIS, Kortney remains available to work with on items connected to Registrar Office reporting and data integrity and will continue to oversee transfer credit processes until our new role is filled.

Assistant Registrar for Course Scheduling & Records Management Lauren Arnold: Lauren Arnold has been promoted into a new Assistant Registrar position, becoming the lead for the office in course scheduling and registration/records management. Lauren is now the key point person for matters connected to registration and the processing of grades, in addition to her continued work with dept. chairs for the final parts of the scheduling process and room assignments.

Assistant Registrar for Transfer Credit, Onboarding & Curricular Coordination: Our search continues for this Open position. This new role for IRIS backfill was created with a goal of having a transfer credit subject matter expert in the

Additionally, the person in this role will work on Orientation and student onboarding and will process curricular changes each year, including updates to the Academic Catalog.

Office Assistant Andrew Tischler: Andrew provides a welcoming first point of contact for incoming student, parent, faculty and staff visitors, along with managing our official transcript and certificate (degree verification) processes.

Office Assistant Justina Cesynaite: Justina also provides efficient front desk support for the office. She is key in managing, processing, and archiving student records. She processes electronic forms and placement exam scores and also assists with New Student registration and Check-In procedures.

Office Assistant Giovanna Naddeo: Please welcome Giovanna to this new role. She will provide all manner of administrative office support as we move through IRIS, and we are pleased she has joined our team.

personal achievements from their time at AUP all at once. It is a beautiful exercise. We invite all colleagues who are curious to [view the presentations of previous graduates here](#), and to attend the GPS Certificate Award Ceremony in May to discover, in person, the power and emotion these personal narrative presentations evoke.

INVITATION: GLOBAL PROFESSIONAL SKILLS AWARD CEREMONY MAY 22ND

This year, the Global Professional Skills Certificate Program Award Ceremony will be held on [May 22nd at 5pm](#) in the Combes Grand Galleries. Please join us, GPS seniors, and their friends and families as we honor those graduating seniors who have gone above and beyond to earn their certificate and as we listen to the personal narratives of the students who are finalists for the Danielle Savage GPS Award. Your attendance at this event will leave a lasting impact on you – it is incredible to hear from graduating students about their plans for life after AUP and their reflections on all they achieved at AUP.

The award ceremony typically lasts about an hour and is followed by a cocktail reception for all students, friends, family, staff, and faculty. [RSVP here](#).

DEGREE WORKSHEET STORAGE – THANK YOU

ing worksheets through dedicated departmental Teams and individual private channels for each advisor. The ACE Center team would like to extend thanks to all advisors who have adopted these channels as a solution for organizing the degree worksheets of their advisees and for maintaining a version of the worksheet that is co-authored and shared between an advisor and advisee. In ACE and the Office of the Registrar, we have begun to see the benefits of this solution in, for example, situations where students change advisor and when complex or difficult advising situations arise. As the advising season comes to a close, we kindly ask that all faculty who advise carve out 15 or so minutes from your very busy schedules to upload any and all degree worksheets for your advisees to your channel which you will find in your departmental Team. Links to Teams below. Please, if you are unable to find your channel, reach out directly to Darcee Caron at dcaron@aup.edu for help.

[Art History & Fine Arts](#)

[Communication, Media and Culture](#)

[Comparative Literature and English](#)

[Computer Science, Mathematics, and Science](#)

[History and Politics](#)

[Psychology, Health and Gender](#)

[Economics and Management](#)

FORTHCOMING: TWO NEW OPTIONS TO SATISFY THE EXPERIENTIAL LEARNING GLACC REQUIREMENT

The ACE Team has recently submitted two experiential learning initiative forms to the GLACC Committee for feedback and eventual approval. The proposals are for (1) Study Abroad and (2) Academic Research and Practice. These would be non-credit-bearing options for students to satisfy the experiential learning requirement of the core curriculum (CCX), similar to GPS and zero-credit internships, and would appear on the transcript as such. Also, like GPS and internships, students who seek to satisfy the experiential learning requirement of GLACC by virtue of a study abroad or academic research and practice experience would submit multiple reflective writings to be administered and approved through the ACE Center, and the ACE Center would contribute the annual academic assessment of these experiences through the lens of the annual GLACC assessment via an already-designed turn-key rubric-based assessment methodology. ACE looks forward to collaborating with faculty colleagues on the GLACC Committee regarding these two long-awaited proposals.

OFFICE OF INSTITUTIONAL RESEARCH, ASSESSMENT AND EFFECTIVENESS

THE REGULAR ASSESSMENT CYCLE

Thank you for turning in your Faculty Activity Reports promptly to your department chairs. Thank you also for uploading your assessment results through the Online Assessment Tool. The number of courses for which we gathered information through

the tool went from 93 in Fall 21 to 120 in Fall 2022 (an improvement of roughly 30%). Thanks to this strong showing, almost

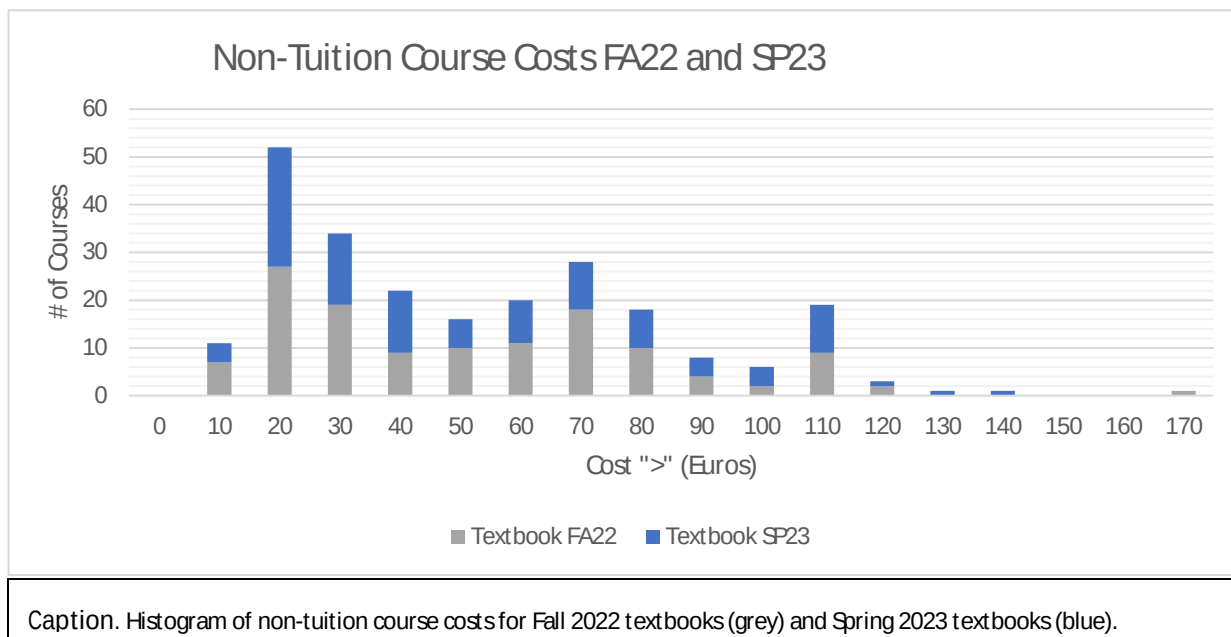
and Claudio will be helping those program coordinators gather missing assessment results from their faculty. If you are a program coordinator you should check to see if you have sufficient results well before May 15th when results are due. Keep in mind that we are now approaching the MSCHE accreditation Mid-Point Review which will take place in Fall 2024 based on data gathered this year and the next. The data the faculty turn in this year will be relevant for the review.

COSTS OF COURSE MATERIALS

In response to emerging evidence that AUP may not be in full compliance with the Higher Education Opportunities Act, as well as testimonials of student difficulties with the financial burden linked to certain courses, a task force was established by the Provost to examine the burden of non-tuition course costs, including textbooks, course fees, online material, theatrical events, etc., on students.

Initial fact finding revealed that certain instruments for gathering textbook costs were not working effectively while other non-tuition costs were not gathered at all. A new process has now been put in place to allow faculty to upload information on the cost of supplementary material as well as textbooks, and good quality information was gathered for the Fall 2022 and Spring 2023 semesters. However, the HEOA-2008 requires that this information be made available by the first day of registration for the relevant semester and we are far from achieving this goal. It is imperative that we find a way to gather this information from faculty through the bookstore portal in time for registration.

The figure below is a histogram of non-tuition course costs at AUP for the 2022/23 academic year. Over the coming weeks, we will draft suggested actions in response to these results and also in response to elicited comments from student leadership.



REVIEW OF THE INSTITUTIONAL EFFECTIVENESS PROCESS

As planned, the Institutional Effectiveness Steering Committee has concluded a process of revision of the Departmental Report Templates, the Administrative Unit Report Templates, as well as other assessment processes. Gail Hamilton is chair of the Committee and will report on this in a separate communication to the Senate.

OUTCOMES ASSESSMENT DAY

Outcomes Assessment day will take place in Combes campus (C101,2,3, & 4) on the morning of [Friday 5th of May](#) (the day following the last day of classes). Four workshops are proposed:

fundamentals, with a useful overview too of the Antioch model.

following link: Brooke Bryan on [Experiential Learning](#).

[A workshop with Faculty](#) working on Experiential Assignments, Projects, Study Trips and Courses. This brought together eight faculty members from the Comparative Literature, Film, Computer Science programs, and the AUP Library. This was a useful moment for those present to articulate publicly and discuss their projects for collective feedback, and for us all to think through the AUP Experiential Learning framework together. This session will be followed up by a Teaching and Learning Centre session next semester to further develop projects.

[Individual and small group consultations](#). Brooke met with colleagues from the Advising, Careers and Experiential Learning Center, the Library, the Comparative Literature dept, the University Registrar, Communications Media and Cultures dept and the administrators of the AUP First Year Experience program. All of these colleagues had diverse

PEER TUTORING

ARC Peer tutors will be available until May 4th (the last day of classes). A select number of tutors and subjects will be offered

UPCOMING AMICAL EVENTS:

June: Information literacy in the context of generative AI (date and details to come)
(other events are under development check our [events page](#) for the latest info)

CONSULTATION ON DH METHODS, TOOLS & PEDAGOGY (THROUGH JULY 2023):

AUP faculty and staff looking for advice on digital pedagogy or scholarship can benefit from consulting and training with Najla Jarkas, Digital Liberal Arts Fellow. To find out more and book a consultation, see our [Digital Liberal Arts Consultation Program](#). These consultations will only be available through mid-July, so take advantage

SMALL GRANTS SUPPORTING PEDAGOGY, LIBRARIES & TECHNOLOGY:

AMICAL Small Grants can provide funds for professional development or projects related to digital pedagogy or scholarship, digital or information literacies, or library/technology leadership.

[Micro-grant](#)

until further notice. Depending on the grant funds remaining at the end of this year, we may be able to reopen the program temporarily for larger awards during the coming (2023-2024) year; any news about this will be posted on the [Small Grant](#) site and announced on the member forum, [AMICAL Connect](#).

AMICAL PROGRAMS AFTER THE MELLON GRANTS:

contributions from member institutions. The expectation that AMICAL would move towards self-funded programs will therefore be ending this July, with the exception of the potential brief extension just mentioned for our Small Grant program.

Going forward, AMICAL will be largely reliant on an increased level of annual contributions from member institutions, in-kind -focused grants that we hope to obtain. The next phase in the life cycle of the AMICAL Consortium is therefore being discussed with AUP leadership, and with representatives from AMICAL member institutions, but we hope to be able to offer at least the following non-Mellon funded AMICAL programs for 2022-2023.